

**MINUTES
VILLAGE OF LAKE PARK
PARK AND RECREATION COMMISSION MEETING
3801 LAKE PARK ROAD, LAKE PARK, NC
NOVEMBER 25, 2013**

Commission Members Present: David Cleveland, Wayne Daniels, Kris Kirwan and Cathy MacArthur.

Clerk: Cheri Clark

Call to Order: David Cleveland called the November 25, 2013 Parks and Recreation meeting to order.

Public Comments: Landon Whitley – 3925 Etheredge Street – proposed enhancements and repairs to the Gazebo Park as his Eagle Scout Project. He would like to repair the broken brick work, add anchored wooden benches on each unopened side of the gazebo and paint the ceiling. All of the work would be completed by February 21, 2014.

David Cleveland expressed some concerns about re-installing the benches at the gazebo. The benches were removed several years ago due to the vandalism in the gazebo. David Cleveland also asked if Landon Whitley had considered composite wood instead of wooden benches which require more maintenance. Wayne Daniels suggested that the work be done at the gazebo in Founder's Park. David Cleveland volunteered to look at other locations with Landon Whitley for an Eagle Scout project.

Approval of Minutes: Wayne Daniels made the motion to approve the October 27, 2013 Regular Session minutes as presented. Cathy MacArthur seconded the motion. Vote – Unanimous.

Changes to the Agenda: Delete – 7a. Eagle Scout Project since Parks and Rec discussed it during Public Comment.

Council Actions: David Cleveland shared that Council approved the following:

1. Closing Meeting Street February 22, 2014 for the Common Heart Run.
2. Lucas Landscaping - \$2500 for new and replacement shrubs.

Budget Report: David Cleveland discussed the Budget Report. We have committed funds in the following areas: Chili Cook-off - \$180, Mechanical Systems - \$180, Pool Operations - \$2,425, Seasonal Decorations - \$9,512, Mulch - \$4,500, Fall Flowers - \$1,200, Shrubbery Replacements - \$1,767, Tree and Shrubbery Additions - \$500, Tree and Stump Removal - \$400, Bermuda Sod - \$3,000, Sidewalk Additions and Repairs - \$2,650, Miscellaneous - \$750, Pond Chemical Treatment - \$1,488, Electrical Maintenance - \$110 and Repairs of Common Areas - \$85.

Community Center: The Village of Lake Park is no longer under contract with CleanNet. Ginni Bivens started cleaning the Community Center November 3rd. David Cleveland stated that we will be going out for bids in January for the interior painting of the Community Center.

Landscaping: David Cleveland shared that the landscaping contract expires February 28, 2014. Parks and Rec discussed whether to put the contract out for bid or to slightly modify the existing contract and extend the current contract for two years. Cathy MacArthur inquired as to what types of unresolved issues that we might have with our current contractor. David Cleveland stated that anytime an issue is brought to Lucas' attention, it is addressed promptly. Wayne Daniels shared that he supported continuing with Lucas due to overall good job that they do. Kris Kirwan stated that Scott was easy to work with. David Cleveland made the motion to recommend to Council that we extend the current contract for two years with a few updates. Cathy MacArthur seconded the motion. Vote – Unanimous.

David Cleveland thanked Cathy MacArthur and Kris Kirwan for going on the monthly Lucas drive through. We discussed the tree and shrub needs. Jo Waybright stated that the trees on Lake Park Road look bad between Creft and Conifer. There is one that needs to be trimmed and the rest need to be removed.

David Cleveland read an email that he had been forwarded from Union County schools about the trees hitting the buses and mirrors on Hoover and Conifer. We will be working the next couple of weeks to identify the trees with tree/light conflict and the trees that need to be pruned in the common areas. Parks and Rec will then put the work out to bid in January.

Cathy MacArthur stated that until a location is chosen for the Monarch Butterfly habitat, there is nothing to discuss because we do not know the number of plants needed.

Ponds: David Cleveland shared that Parks and Rec had Eagle Engineering review the Russell Park Pond Dredging and we are ready to put the project out to bid. Cathy MacArthur expressed her concerns about the silt needing to dry before being removed from Lake Park. It is going to be a mess.

In conjunction with the dredging, the muskrats have to be removed from the pond. They are destroying the banks of the pond. We have found a trapper that will remove the muskrats for the price of their pelts.

Events: The Chili Cook-off was a success and David Cleveland thanked Wayne Daniels and Cathy MacArthur for being in charge of the event. The Christmas tree lighting is December 8th from 5:30 to 6:30 p.m. We will ask the HOA to do an e-mail blast a couple of days before the event. Cathy MacArthur shared that the National Night Out banners will be \$142 for five banners and the event will be held on August 5th from 7 to 9. Common Heart will host their 5k on February 22nd.

December Meeting: David Cleveland discussed Parks and Rec not meeting in December.

David Cleveland made the motion for the Parks and Rec to not meet in December. Cathy MacArthur seconded the motion. Vote – Unanimous.

The proposed calendar for 2014 was reviewed. David Cleveland made a motion to adopt the calendar as presented. Wayne Daniels seconded the motion. Vote – Unanimous.

Adjourn: Wayne Daniels made the motion to adjourn. Kris Kirwan seconded the motion. Vote – Unanimous.

Respectfully Submitted,

Cheri S. Clark
Clerk